

12th World Congress
International Society for the Study of Hypertension in Pregnancy (ISSHP)

INSTRUCTIONS FOR THE SUBMISSION OF ABSTRACTS VIA E.MAIL

Deadline : February 14, 2000

The Organizing Committee welcomes the submission of abstracts for oral or poster sessions. An abstract should be submitted in accordance with the instructions below. Final selections will be made by the Scientific Committee.

- Abstracts must be written in English.
- Abstracts will be photographically reproduced at a reduction rate of 80% for publication in an abstract book.
- Abstracts should be typed in 12 pitch (12 letters to an inch) or equivalent, using black ink and single spacing.
- Type in block letters the abstract title and authors' name.
- In listing authors' names, the given name initials should precede the family name. The name of the author who will give the presentation should be underlined. Institution name(s) and location(s), including city and country, should follow directly after the authors' names.
- If authors are affiliated with different institutions, each author's name should be followed by a superscript number that corresponds to the institution.
- Begin the body on a new line without indentation. The body of the abstract must be organized in the following sequence : Objective(s), Methodology, Results, Discussion and Conclusion(s). Avoid phrases such as « The results will be discussed ».
- Do not leave empty lines between Title, Authors' Names, Affiliation, and Body.
- Abbreviations must be defined when they first appear, and their use should be minimized.
- Tables and graphs are permitted if they fit within the provided space (20cm (width) x 13,5 cm (height)).
- Indicate the topic from the following list to most closely describe the subject of the presentation.
- Abstracts must be received **by February 14, 2000** at the following e.mail address : **e.viau@convergences.fr**

TOPICS

1. Animal models
2. Anti-hypertensive therapy , prophylaxis
3. Cell biology
4. Endocrinology
5. Endothelium
6. Epidemiology – maternal mortality
7. Fatty acids
8. Genetics
9. Haemodynamics
10. Haemostasis
11. Histology
12. Ions
13. Immunology
14. Management
15. Maternal fetal medicine
16. Medical conditions
17. Nephrology
18. Renin angiotensin system
19. Screening
20. Ultrasound – doppler velcimetry
21. Uterine/Vascular smooth muscle – Vascular reactivity

SOFTWARE AND FORMAT

You may write your abstract with any software that allows conversion to a .rtf format, most software on the market will work.

The .rtf format operates independently from the hardware used, you may therefore write your text on a Mac or IBM PC or compatible, Unix (all versions), OS/2, etc...

If you do not know the procedure to record your file in a .rtf format, please refer to your software user's manual.

Nota : If your user's manual stipulates that the software is .rtf compatible and that you are unable to record them with this extension it is probably due to the export filter that is not installed. Reinstall your software requesting the downloading of the rtf export filter.

FRAME SIZE

The text of your abstract must be typed within the following frame : **20 cm (width) x 13,5 cm (height)**.

PAGE MAKE-UP

In order to obtain homogeneous abstract presentations, please use the “times” font (character family) or similar (times new roman, tms romn). The type size must be set at 10 or 11 depending on your equipment with a 12 point line spacing (single line spacing).

If you need to insert mathematical symbols, please use the font “Symbol”.

Tabulation : When you insert a tabulation, you should predefine the values first avoiding using the preset values suggested by your computer. These preset values are usually not exported during the conversion to the .rtf format.

Framing : If you wish to frame a paragraph, please ensure that the frame remains within the margins.

Tables : When inserting tables, please ensure that the cell fields remain within the margins.

Graphics : If you insert graphs or layouts, please ensure that they are incorporated within the body of the document and not on a separate file.

Convert all your graphs and tables in black and white or in grey shades. Go for vectorial formats instead of the pixel mode formats, as they operate independently from the output peripheries (printers, scanners).

Keep in mind that your abstracts will be restored in a high-resolution solution, pictures on a pixel mode must be proportioned appropriately to support the high-resolution process to avoid losing quality definition. For example, a picture utilizing a 1 cm x 1 cm space in your document, must have a size of about 90 x 90 pixels.

Supported Graphic formats :

- Encapsulated Postscript (EPS)
- Windows Metafile (WMF)
- PICT for MacIntosh (PCT)
- TAG image file (TIF)
- Bitmap for windows (BMP)

Once your work completed, **please record in the .RTF format**. If your software does not automatically add the .rtf extension to your file name, you must add it manually.

Your electronic mail should comprise the following items:

1. An e-mail sent to “**e.viau@convergences.fr**” by **February 14, 2000** comprising the necessary information required for the process of your abstract :
 - a) frame size : 20 cm (width) x 13,5 cm (height)
 - b) name and first name of authors
 - c) name, first name and complete mailing address of the presenting author
 - d) type of presentation (Oral, Poster or No Preference)
 - e) selected topic (one topic only. Please refer to the list above).
2. An attachment file of your abstract for publication **in the .RTF format**.

EXAMPLE

ABSTRACTS MUST BE WRITTEN IN ENGLISH. MAKE SURE TO FILL IN ALL REQUESTED INFORMATION. TYPE IN BLOCK LETTERS THE ABSTRACT TITLE AND AUTHORS' NAME

M.P. SMITH (1), J. PETIT (2), A. JONES (1) – (1) St. George Hospital, Sydney, Australia, (2) Hôpital Saint-Louis, Paris, France
Begin the body on a new line without indentation. The body of the abstract must organized in the following sequence : Objective(s), Methodology, ...